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**MEMORANDUM**

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**TO:** ACTING DISTRICT 1 ENGINEER MARK CRAMPTON  
DISTRICT 2 ENGINEER KENNY FENDER  
ACTING DISTRICT 3 ENGINEER DEREK GUNN  
ACTING DISTRICT 4 ENGINEER SUTAPA SAMANTA  
DISTRICT 5 ENGINEER KIMBERLY TRAN  
DISTRICT 6 ENGINEER ANTHONY CRAWFORD  
ACTING DISTRICT 7 ENGINEER ANDREW RADCLIFFE  
OOC DIRECTOR STEPHEN BUCY  
OOM DIRECTOR MICHAEL V. MICHALSKI  
OOTS DIRECTOR CEDRIC WARD  
OOS ACTING DIRECTOR ROD THORNTON  
OHD DIRECTOR ERIC E. MARABELLO

**FROM:** OED DIRECTOR SONAL RAM 

**SUBJECT:** FINAL ACCEPTANCE FOR TURFGRASS ESTABLISHMENT, SHRUB SEEDING ESTABLISHMENT, MEADOW MIX ESTABLISHMENT, TURFGRASS SOD ESTABLISHMENT, AND SOIL STABILIZATION MATTING

**DATE:** NOVEMBER 18, 2022

**RESPONSE REQUESTED BY:** N/A

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**PURPOSE OF MEMORANDUM**

To advise of a change in process and inspection, effective January 3, 2023. The Office of Environmental Design (OED) Quality Assurance Division (QAD) will be the responsible Division for final acceptance of stabilization on MDOT SHA construction projects.

**SUMMARY**

The oversight, inspection, and final acceptance for Turfgrass Establishment, Shrub Seeding Establishment, Meadow Establishment, Turfgrass Sod Establishment, and Soil Stabilization Matting (Sections 705,706,707,708, and 709 respectively) will be completed by the QAD along with the MDOT SHA Construction Project Engineer (CPE). The CPE can make a request for stabilization acceptance via the Quality Assurance Toolkit. Upon review by the Regional Environmental Coordinator, a QA-2 report will be forwarded by email to the CPE indicating acceptance or denial based on findings.

If you have any questions regarding this matter, please contact me at 410-545-8640 or [sram@mdot.maryland.gov](mailto:sram@mdot.maryland.gov). You may also contact Mr. Don Hoey at 410-440-8473 or [dhoey@mdot.maryland.gov](mailto:dhoey@mdot.maryland.gov).

cc: Mr. Tad Daniel, Assistant Chief, OED, MDOT SHA  
Mr. Don Hoey, Chief, OED, MDOT SHA  
Mr. Kevin Wilsey, Deputy Director, OED, MDOT SHA  
Mr. Joe Vervier, Deputy Director, OED, MDOT SHA  
Mr. Andrew Shoffner, Chief, OED, MDOT SHA