

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF MAINTENANCE
7491 Connelley Drive
Hanover, Maryland 21076

December 26, 2014

NOTICE NO. 1

CONTRACT NO.: AW7075Q29SB
F.A.P. NO.: N/A
DESCRIPTION: Modifications to the Attorney General Suite at the Administration's 211
East Madison Street Building, in Baltimore City

TO ALL PURCHASERS OF CONTRACT DOCUMENTS:

The Bid Opening date for this project is still scheduled for **January 08, 2015**

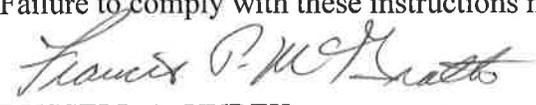
INVITATION FOR BIDS BOOKLET

Attached for your information is the pre-bid Meeting Minutes and Sign-in Sheet.

Attach this NOTICE letter to the front cover of the Invitation for Bids booklet prior to submitting your bid.

Any bidder having questions concerning this contract should contact Michael Gilpin at 410-582-5509, Fax 410-582-9862.

Failure to comply with these instructions may result in your bid being declared irregular.


RUSSELL A. YUREK
DIRECTOR - OFFICE OF MAINTENANCE

MINUTES OF MEETING

DATE: December 16, 2014

LOCATION: SHA Headquarters, 211 Building
211 East Madison Street
Baltimore, MD 21202

ATTENDEES: See attached sign-in sheet

PURPOSE: AW7075Q29SB MODIFICATIONS TO THE ATTORNEY GENERAL SUITE AT SHA HEADQUARTERS, 211 BUILDING for Pre-bid meeting.

- There are 0% MBE goals for this contract.
- Prevailing Wage Rates do apply for this project. See Page 13 of the IFB for more information. Questions regarding wage rates can be answered by the Wage and Hour Team wageandhourteam@sha.state.md.us
- A copy of the sign in sheet will be provided to all attendees
- If there are questions today that we can't answer we shall include the answer in the minutes.
- If you would like a copy of the meeting minutes please it will be posted on the SHA website www.marylandroads.com
- All Inquiries concerning the project are to be sent to Janice Harris by e-mail in WORD format preferable. Jharris2@sha.state.md.us
- All Inquires will be answered via the SHA Web site. www.marylandroads.com
- The directions for getting to the website are also described on Page 20.
- Inquires must be receive 10 calendar days before the Bid due date.
- The SHA will not be responsible for any action taken by a bidder in reliance from any other source (Exception being the MBE issues and wage rates discussed earlier)
- CASHIER 410-545-8490

- Addendums will be formally sent to all plan purchasers by, the OOM Contracts TEAM Leader. The receipt of all addendums by the plan holder is required.
- Most Important Thing to remember today is the time and date of the Bid. Page 166 (Page 1 of the Proposal Form) Thursday January 8, 2015 BEFORE 12:00 Noon
- Note if for any reason the bid date is delayed, plans holders would be told by addendum. Also the date for inquires may be extended.
- Three Bid Items
 - Lump sum bid : Plans , IFB and standard Spec
- The project duration is 30 Working Days. Page 207
- The entire book with a copy of all addendums attached to front.
- The Bid Bond Requirements can be found on Page 21: Bid Security (Bond) attached to the front of the book. (5% of the total bid)
- Proposal Form Packet (Page 166) completed with all signatures and all other required data completed.
- Liquated damages are \$0 and are on Page 208
- GP 2 on Page 161. The prime must hold prices for 120 days from bid
- The prime contractor must do 50% of the work with its own forces.
- Field Office not required.
- Description of Work can be found on pages 22-26
- To schedule a site visit call Willie Doolittle at 410-545-8022

Questions:

1. **Question: Will we be able to put a dumpster on site?** Yes, contractor will coordinate with existing construction to place dumpster in parking lot.
2. **Question: What are the working hours?** See page 32 of the IFB.
3. **Question: Where will we access the building?** Contractor access will be the door on the south side of the building.
4. **Question? Are we responsible for moving the cubicles?** No, the cubicles will be moved prior to construction.

Prepared by Wilton W. Scott, Jr., AIA / Design Project Manager

Date: 12/16/14
 Time of Meeting: 10:00 AM
 Meeting Location: 211 E. Madlson St.

Contract Number: AW7075Q295B - Pre-Bid Meeting

ATTENDEE SIGN-IN SHEET

Name	Organization	Telephone	Email
Wilton W. Scott	SHA OPM/FUD	240-482-2155	WSCOTT@SHA.STATE.MD.US
Willie	SHA/OA	410-545-8022	wbooth/e@sha.state.md.us
Harry Shorman	SHA	440-545-5792	hshorman@shz.state.md.us
Alex Presols	Tito contracts	202-21-2255	bids@titocontracts.com
Jimmy Kim	Vision Electric	240-281-4242	visionelectriccorp@gmail.com
Juan Dominguez	M&S ENTERPRISES	301-205-0201	MSEMANXLANO@GMAIL.COM
Joseph Glendon	Servco AEL, Inc.	301.772.2900	joseph@servallinc.com
Ayaz Mania	Boulevard Contract	410.356-8060	amania@bvdcontractors.com
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Nellie Miller	OOA	410-545-0331	N.miller@sha.state.md.us

